

The Richland Soil & Water Conservation District held their **Regular November Board Meeting** on the 8th, 2007 at 7:00 p.m. located at 1495 West Longview Ave. Mansfield, Ohio.

Schumacher called the meeting to order at 7:00 p.m. with the following in attendance, Wayne Weirick, Roger Cook, Bob Winbigler, Charles Winger, John Hildreth, Bonnie Thomas and Gary Mathes.

Secretary Report –Weirick motioned to approve September Meeting Minutes as written. Cook seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger aye; Schumacher aye. Motion passed 5-0.

Financials-

Winger motioned to approve October District Fund of 5 transactions totaling \$3,008.76 (check # 4211-4215), October Special Fund of 25 transactions totaling \$17,462.04, November District Fund of 14 transactions totaling \$11,729.47 (check # 4216-4229), November Special Fund of 18 transactions totaling \$9,387.27 and to accept CPA's September and October reports as printed. Winbigler seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger aye; Schumacher aye. Motion passed 5-0.

Old Business

Bierly Animal Facility– Schumacher updated the Board regarding the on-going problem. Matt input dye and is pulling samples. Bierly wants the problem fixed. Hildreth would like to find a water tank to flush the tile.

New Business

FEMA Update– Hildreth reported the application for federal funding was labor intensive. FEMA reviewed the preliminary report and declared Richland County qualifies for federal funding. The District will be in the thick of things. Hildreth reported it is best to contract out the administration part to someone who specializes in FEMA funding. 4 Million dollars was requested to assist Richland County with flooding issues.

John Burton arrived at 7:20 p.m.

Returned to Old Business

Formation of Council of Government-Burton reviewed the By Laws and told the Board the key to remember is a COG is multiple entities coming together for a common purpose. A COG requires 1 representative from each entity and a COG could provide or receive services. Burton recommended setting up a model with the State Auditor's office.

Returned to New Business

Letter to Deb Berger- Hildreth reported the District went through the Quality Review Process this week. During the interviewing process each District employee talked to the Quality Assurance Team. One question asked was if the District Board could have involvement in the hiring decision of the future DC. Cook moved to sign and send a letter to Deb Berger requesting Board involvement in the hiring process of the future DC. Winbigler seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger; Schumacher aye. Motion passed 5-0.

HB 9 – Thomas reported HB 9 requires every elected official or designee attend a certified Public Records training at least once per elected term. Weirick moved to have John & Bonnie serve as the Boards designee. Cook seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger aye; Schumacher aye. Motion passed 5-0.

Thanksgiving & Christmas Holiday- Cook motioned to allow the District staff paid administrative leave the day after Thanksgiving and the day before Christmas this year. Winbigler seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger aye; Schumacher aye. Motion passed 5-0.

District Back up- Winger moved to approve the purchase of 2 back up servers not to exceed \$2,117.99 and to have Big by Design provide monthly housing and nightly offsite back up transfer services of the second server at the 2008 annual cost of \$480.00. Weirick seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger aye; Schumacher aye. Motion passed 5-0.

Storm water Scanner- Winbigler moved to purchase a scanner at \$2,825.00 and a one year maintenance agreement at \$432.00 from the Gordon Flesch Company for Storm water program use. Cook seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger aye; Schumacher aye. Motion passed 5-0.

2008 Budget/Finance Committee- Hildreth reported the County Commissioners would like the budget approved by the end of the year and requested the Board form a finance committee. No action taken at this time.

2008 Tree Order- Cook motioned to allow payments for deposits to lock in tree orders when needed to ODNR Div. of Forestry and Alpha Nurseries. Weirick seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger aye; Schumacher aye. Motion passed 5-0.

Winter Meeting- Hildreth reviewed information in packet and told the Board to let Bonnie know if they are interested in attending before deadline date of November 30th.

Quality Review- Hildreth reported with Gary Mathes retiring Matt Christian should have authority to approve plans and it would take a request from the Board. An Engineer would determine at what level he can approve. Winger moved with the upcoming retirement of Gary Mathes to give Matt Christian authority to approve plans. Winbigler seconded the motion. Weirick aye; Cook aye; Winbigler aye; Winger aye; Schumacher aye. Motion passed 5-0.

Reports-

Gary- 41 EQIP applications going through the reporting process.

Schumacher- done with corn and beans. This has been a good year.

Bonnie- announced the Christmas Party is gong to be held at Schumacher's this year and hosted by the Schumacher's and Cooks. Per Jerry 6:00 pm is social hour, dinner at 7 pm, followed by a white elephant gift exchange.

Winbigler- Business booming.

Weirick- attended the Engineers Association Meeting. Soil & water gave a presentation.

Winger- very high deer population this fall. Will be speaking at the Federation meeting next week at Malabar.

Weirick motioned to enter into executive session for personnel discussion and requested supervisors and John Hildreth in attendance. Cook seconded the motion. Cook aye; Weirick aye; Winger aye; Winger aye; Schumacher aye. Motion passed 5-0.

Regular board meeting reconvened at 10:10 p.m.

Board asked Hildreth to assemble a draft evaluation with a cost of living and merit increase and to present at the December board meeting.

Cook motioned to adjourn the meeting at 10:20 p.m. Winger seconded the motion. Cook aye; Weirick aye; Winger aye; Winger aye; Schumacher aye. Motion passed 5-0.

Chairman

Secretary

Recorded Minutes