

The Richland Soil & Water Conservation District held their **Regular February Board Meeting** on the 14th, 2008 at 7:00 p.m. located at 1495 West Longview Ave. Mansfield, Ohio.

Roger Cook called the meeting to order at 7:09 p.m. with the following in attendance, Bob Winbigler, Wayne Weirick, Charles Winger, John Hildreth, and Bonnie Thomas. Jerry Schumacher was absent

Secretaries Report - Winbigler motioned to accept the January minutes as presented. Winger seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

Weirick and Hildreth reported on the January Budget Hearing with County Commissioners. Per Hildreth county installments will come quarterly. Commissioners agreed to write a letter of intent of full year allocations for state match.

Financials – Winbigler motioned to approve February District Fund of 5 transactions totaling \$3,380.61 (check # 4249-4253), February Special Fund of 24 transactions totaling \$9,327.34, and to accept CPA's December and January reports as printed. Winger seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

New Business

Mohican Wildlife Weekend & Earth Stewardship Donations- Winger motioned to donate \$100 each to Mohican Wildlife Weekend and Earth Stewardship in 2008. Weirick seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

Administrator Signing for USDA Contracts- Weirick motioned to designate District Administrator to sign USDA contracts on behalf of the Board and to provide a report at the following Board Meeting. Winbigler seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

Tree & Fish Prices for 2008- Winbigler motioned to keep tree seedling and fingerling fish prices the same as in 2007. Weirick seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

District Office Hours- Winger motioned to change the District Office hours to 7am- 4pm effective March 3, 2008. Weirick seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

Consultant/Business Development- Board recommended for Hildreth to continue communication with consultants regarding assisting the District with the structuring of a business to generate revenue.

Job Description for Civil Engineer- Winbigler motioned to approve the Civil Engineer job description and for the District Administrator to create a committee to conduct preliminary screening and interviews. Weirick seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

2008 Annual Plan of Operations – Weirick motioned to accept the 2008 APO as submitted. Winger seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

GPS Vehicle Tracking- Weirick motioned to table until next Board Meeting. Winger seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

Reports

Field Office District Conservationist Position-Hildreth reported Justin Armintrout is serving as Interim District Conservationist.

2005 & 2006 Financial Audit- Thomas reported the 2005 & 2006 Audit is scheduled for April 3, 2008.

Planning Meeting Survey- Hildreth reviewed results from the Jan 30, 2008 Planning Meeting.

District Background Checks- Hildreth reported due to a law that will be coming into effect in September 2008, anyone who comes in contact with minors must be finger printed. More details to follow.

Employee Performance Review- Hildreth reported employee reviews will be conducted during the month of their anniversary date.

John- tomorrow will be attending a meeting with the Mayor of Shelby. March 8th has a presentation at Kingwood Center discussing watersheds and rain gardens. Met with Grant Milliron and he is interested in Abraxas. Due to ethics the District will not be creating a BLOG for old pictures. Per John Burton there is no law against publishing pictures of minors with names. We are in the process of digitizing pictures for the District and will send slides out for reproduction.

Bob- Requested assistance with names for supervisor nominations.

Weirick motioned to adjourn the meeting at 9:30 p.m. Winbigler seconded the motion. Winbigler aye; Cook aye; Weirick aye; Winger aye. Motion passed 4-0.

Chairman

Secretary

Recorded Minutes