

The Richland Soil & Water Conservation District held their **Regular April Board Meeting** on the 10<sup>th</sup>, 2008 at 7:00 p.m. located at 1495 West Longview Ave. Mansfield, Ohio.

Charles Winger called the meeting to order at 7:12 p.m. with the following in attendance, Bob Winbigler, Wayne Weirick, John Hildreth and Bonnie Thomas. Roger Cook Absent.

**Secretaries Report** - Weirick motioned to accept March' minutes as presented. Winbigler seconded the motion. Winbigler aye; Weirick aye; Winger aye. Motion passed 3-0.

**Financials** – Winbigler motioned to approve March's District Fund of 8 transactions totaling \$5,401.44 (check # 4266-4273) and March's Special Fund of 23 transactions totaling \$11,705.86. Weirick seconded the motion. Winbigler aye; Weirick aye; Winger aye. Motion passed 3-0.

Thomas noted there was no March CPA's report due to delay in courthouse monthly reports.

### **Old Business-**

**Long Range Plan-** Tabled till full Board

Schumacher arrived at 7:20 and took over as Board Chairman

**Conservation Award-** Winbigler motioned to nominated Fred Cook as Conservationist of the Year. Winger seconded the motion. Winbigler aye; Weirick aye; Winger aye; Schumacher aye. Motion passed 4-0.

**Long Range Plan-** Hildreth reviewed the Long Range Plan draft with the Board which included staffs input. Board discussed the adjustments and the revised Long Range Plan will be submitted at Junes Board Meeting.

**Business Plan-** Hildreth reported on his meeting with the grant writers and shared a diagram explaining how the business plan would look. Consultants will present a plan and start up expense to the Board this summer.

**College Intern-** Hildreth reported Shannon Strahin will be coming on board June 9<sup>th</sup>, and will work thru September 19<sup>th</sup>. She will be working 16-32 hours per week. She will be rewarded a \$2,000 scholarship at the end of the program.

### **New Business**

**Assist NRCS with Services-** Hildreth stated some Districts assist the District Conservationist with his workload. Hildreth told Deb Berger the District will attempt to help the new DC with someone on a part time basis. Hildreth requested permission to approach Lori Fraizer to see if she wants additional hours. Board gave Hildreth the go ahead.

**2008 Internal Audit-** Thomas reported Clark Hutson will be conducting the Divisions, Administrative and Financial Review on May 5<sup>th</sup>.

**Annual Meeting Entertainment-** Winger motioned to have Carl and Betty Ross of "Tymes Past" provide the entertainment at the 2008 Annual Meeting and Banquet. Winbigler seconded the motion. Winbigler aye; Weirick aye; Winger aye; Schumacher aye. Motion passed 4-0.

**Background Check** – Thomas reviewed Clark Huston’s recommendation the District adopt a background check for employees, new hires and for volunteers who have 7 or more days of contact with youth over a year. Thomas will contact the Sheriffs department for more information on background checks that include fingerprinting and will draft a policy for John Burton to review and will then present to the Board.

**Storm Water Flat Rate Fee-** Weirick motioned for the District to set a flat fee of \$75.00 for services above and beyond the normal permit process. Winbigler seconded the motion. Winbigler aye; Weirick aye; Winger aye; Schumacher aye. Motion passed 4-0.

**Top Con Laser Level-Gov Deals-** Winbigler motioned to list the Top Con Laser #A-021142 for sale on Govdeals thru the county program. Winger seconded the motion. Winbigler seconded the motion. Winbigler aye; Weirick aye; Winger aye; Schumacher aye. Motion passed 4-0.

Hildreth reported to the Board back in the fall he had approached Dan Loguda, Vice President of Progress Industries regarding contracting the Districts tree seedling program through them. Dan was called to active Military duty for one year, so Hildreth will approach him again when he returns. Hildreth told the Board the District will continue to promote the program but the tree wrapping and sales would be run through Progress Industries. Hildreth is also going to discuss running the fish sale through them as well.

### **Agreements**

Winbigler motioned to approve 10 EQIP contracts, (participants attached to minutes). Weirick seconded the motion. Winbigler aye; Weirick aye; Winger aye; Schumacher aye. Motion passed 4-0.

### **Reports**

Supervisor Candidates- Marion Zaugg has agreed to run for Supervisor this year.

**Civil Engineer-** Hildreth reported he has one person interested in the position and will be approaching another individual.

**Audit-** Thomas reviewed the hand written notes from the 2008 financial audit with the Board.

Winger motioned to enter into executive session for Thomas’s personnel review and requested Thomas stay and Hildreth excuse himself while they talk to Thomas and return after they excuse Thomas. Weirick seconded the motion. Winbigler aye; Weirick aye; Winger aye; Schumacher aye. Motion passed 4-0.

Regular Board Meeting reconvened at 10:25.

Weirick motioned to be a \$500 sponsor of the Richland County TWIN Program. Winger seconded the motion. Winbigler aye; Weirick aye; Winger aye; Schumacher aye. Motion passed 4-0.

Weirick motioned to adjourn the meeting at 10:27 p.m. Winbigler seconded the motion. Winbigler aye; Weirick aye; Winger aye; Schumacher aye. Motion passed 4-0.

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Chairman

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Secretary

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