

The Richland Soil & Water Conservation District held their **Regular September Board Meeting** on the 15<sup>th</sup>, 2005 at 7:00 p.m. located at 1495 West Longview Ave. Mansfield, Ohio.

Roger Cook called the meeting order at 7:10 p.m. with the following in attendance, Ken Burrer, Wayne Weirick, John Hildreth, Jeff Van Loon, Bonnie Thomas, Matt Christian, Tony Studer and Gary Mathes. Jerry Schumacher was absent. Note: Charles Winger arrived at 7:15 p.m.

Thomas requested an amendment to July's minutes from 22 transactions totaling \$11,319.11 to 22 transactions totaling \$7,778.97 due to courthouse not paying a warrant submitted for July's insurance for \$3,834.51 and the county's maintenance dept. processing an additional payment to Lowe's of \$294.37 that was submitted too late to include on July's financial report. Discrepancy was found when balancing District's monthly quicken with courthouse report.

**Secretaries Report** - Weirick motioned to accept the minutes as amended. Burrer seconded the motion. Burrer aye; Cook aye; Weirick aye. Motion passed 3-0-2.

Thomas requested an amendment to April's minutes as written, from 14 District Fund Transactions (Ck# 4002-4015) totaling \$4,473.02 to 15 transactions (Ck# 4002-4016) totaling \$8,413.02 due to CREP payment of \$3,940.00 to Harold James not included on District Fund Report. District voucher and check were signed at April's Board Meeting.

Thomas requested an amendment to June's minutes as written, from 20 Special Fund Transactions totaling \$8,449.02 to 21 transactions totaling \$8,743.39 due to county maintenance dept. not submitting Lowe's payment they made in June using our purchase order and charged to our line item for \$294.37. Discrepancy was found when balancing District's quicken with courthouse report.

Weirick motioned to accept amendments to April & Junes minutes. Burrer seconded the motion. Burrer aye; Cook aye; Weirick aye. Motion passed 3-0-2.

Burrer motioned to accept Annual Meeting minutes as presented. Weirick seconded the motion. Burrer aye; Cook aye; Weirick aye. Motion passed 3-0-2.

Charles Winger arrived at 7:15

### **Financials –**

Weirick motioned to approve August District Fund of 12 transactions totaling \$9,832.51 (check # 4030-4041), and the Special Fund of 26 transactions totaling \$37,045.20. Septembers District Fund of 5 transactions totaling \$1,762.97 (check # 4042-4046), and the Special Fund of 32 transactions totaling \$23,109.15 and to accept CPA's July and August reports as presented. Winger seconded the motion. Weirick aye; Winger aye; Cook aye; Burrer Nay. Motion passed 3-1-1.

### **New Business**

**State Match-** Hildreth and Van Loon discussed first state match installment received received in July. Second installment should be received in Oct or Nov.

## **Old Business**

**Promotion Rewards-** Burrer motioned to adopt the Promotions/Rewards Policy 2.07. Winger seconded the motion. Weirick aye; Winger aye; Cook aye; Burrer aye. Motion passed 4-0-1.

## **New Business**

**Watershed Research-** Hildreth reported on the strong engineering concept behind it and design structure to meet requirements. Expensive proposition, Federal Funding would be required.

**Rachael Brown Internship-** Hildreth reported on interns accomplishments.

**Newsletter** – Thomas reported on postal patron summer newsletter mailing.

**06 Tree Program-** Hildreth discussed possibility of a different approach to next year's tree/seedling program of no pre-sales. Hildreth requested Boards input. Board gave approval of no pre-sales for 2006.

**Tony Studer Job Description–** Weirick motioned to approve and adopt job description. Burrer seconded the motion. Weirick aye; Winger aye; Cook aye; Burrer aye. Motion passed 4-0-1.

**State Award-Staff Incentive-** Winger motioned to send Hildreth to Nationals and use \$1,000 reimbursement from state award and additional \$500 toward his expenses. Weirick seconded the motion. Weirick aye; Winger aye; Cook aye; Burrer aye. Motion passed 4-0-1.

**CAD Subscription Renewal-** Burrer motioned to renew subscription contract that expires 11/2/05. Winger seconded the motion. Weirick aye; Winger aye; Cook aye; Burrer aye. Motion passed 4-0-1.

**06 Annual Meeting Site/Date-** Board directed staff to Book 2006 Annual Meeting on September 7th at Troyer's Dutch Heritage, and KC's in Shelby if Troyer's is already booked.

**October Board Meeting/06 Schedule-** Winger motioned to cancel Oct 05, May 06, Aug 06 and Oct 06 Board Meetings. Weirick seconded the motion. Weirick aye; Winger aye; Cook aye; Burrer aye. Motion passed 4-0-1.

**Christmas Party-** Board directed staff to contact The Cabin first, Presidential B&B second and Skyway East third.

**Mileage Reimbursement-** Van Loon reported IRS has temporarily increased to 48.5 per mile. Weirick motioned to increase mileage reimbursement to 48.5 per mile and follow IRS ruling for mileage reimbursement. Burrer second the motion. Weirick aye; Winger aye; Cook aye; Burrer aye. Motion passed 4-0-01.

Burrer motioned to hold December Board Meeting during Christmas Party and have a short agenda. Weirick seconded the motion. Weirick aye; Winger aye; Cook aye; Burrer aye. Motion passed 4-0-1.

Burrer mentioned possible Commercial Rebate for hitch & cap package for truck offered for businesses up to \$1,000. John will follow up.

**Agreements/ Contracts-** Mathes submitted 4contracts, David Shepherd Grassed Waterway, 24 acres, John Adams grassed waterway 26.7 acres, Dale Schroder Grassed Waterway 95.5 acres and Gary Lehman, Grassed Waterway 122.4 acres to Board for approval. Burrer motioned to approve the 4 contracts. ? seconded the motion. Weirick aye; Cook aye; Weirick aye; Burrer aye, Motion passed 4-0-1.

## **Reports**

**Christian-** Matt reported he has been busy with waterway construction season, approx. 3 miles in length and the August Pond Clinic & contest.

**Thomas-** Reported on web site contest, activity and newsletter.

**Van Loon** – Reported Winter Meeting is to be held on Dec 5<sup>th</sup>, Oct 3, Conservation Meeting specifically for districts. Reported Dayton News has requested complaints from Darke Soil and Water, they refused the request. Division is hiring an Urban Engineer and an Ag Drainage person. Bill passed; County Commissioners can change acreage from 5 ac. Up to 20 acres. for sub divisions. Recommended voicing District’s input to County Commissioners.

**Winger-** Currently serving on the Malabar Ag. Committee.

**Cook-** Busy buying cattle.

Weirick motioned to adjourn the meeting at 9:06 p.m. Burrer seconded the motion. Weirick aye; Winger aye; Cook aye; Burrer aye. Motion passed 4-0-1.

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Chairman

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Secretary

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Recorded Minutes

