

The Richland Soil & Water Conservation District held their **Regular February Board Meeting** on the 10th, 2005 at 6:00 p.m. located at 1495 West Longview Ave. Mansfield, Ohio.

Jerry Schumacher called the meeting into session at 6:50 p.m. with Charles Winger, Ken Burrer, Roger Cook, John Hildreth, Bonnie Thomas, Diana Kelley, Tim Brandt, and Matt Christian. Note Wayne Weirick was absent.

Secretaries Report - Cook motioned to accept the minutes as presented. Burrer seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1

Financials - Winger motioned to approve District Fund of 7 transactions totaling \$1,869.63 (check # 3983-3989). The Special Fund of 16 transactions totaling \$3,917.70 and to accept CPA's December & January report as presented. Cook seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer nay. Motion passed 3-1-1

Old Business – Burrer requested it be recorded in the minutes that it was discussed in January's board meeting to start taping the minutes. Hildreth reported a tape recorder is on order.

Winger motioned to contact Attorney Burton in writing per board's request that he render the district in writing the opinions he has billed us for and for clarification. Reference verbal report on motion. In the future the district is only to use an outside legal source after board approval. Burrer seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

New Business

Budget Report – Hildreth reported the district is funded completely by 1% of the county conveyance fee. The 2005 budget of \$196,000 will be taken from this 1% mil. An estimated \$250,000 will be generated by this 1 mil. The county commissioners have asked the district to design a county capital improvement program and submit to the commissioners for comment the plan. The commissioners are interested in programs that provide a positive impact on the unincorporated areas of the county. The commissioners would like to see a % of the unencumbered monies be set aside to grow by generating interest. Hildreth gave examples of river gauging and sealing of abandoned wells as possible proposals. A draft will be submitted to the board in March for comment.

Earth Stewardship Agreement- Winger motioned to give a \$200.00 donation toward the upcoming Earth Stewardship Celebration to assist in educating individuals on natural resources. Cook seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

SSURGO Completion Update- Hildreth updated the board that the project is backed up for another 4-6 months on the digitizing. When completed the district will owe the balance of \$3,000. This final payment will release the program to the district.

Recommendation of removing fee for soil survey CD- Winger motioned to remove the current \$5.00 fee and not charge for the soil survey CD. Burrer seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

Increase Spending Authority to \$500.00- Hildreth requested the board consider increasing the current \$200.00 cap on equipment purchases. Burrer motioned to increase Hildreth's spending authority to \$500.00 for equipment purchases. Cook seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

Weirick Sworn In- Winger, Cook and Schmacher witnessed the swearing in of Wayne Weirick at the 2005 Winter Meeting in Columbus, Ohio.

Bryan Bus Tour For Flooding Control Program- Hildreth reported on the Bus tour he is organizing to Bryan Ohio to obtain more information on how they leveraged funding for flood control practices. The trip is scheduled for March 16th, 2005. Hildreth requested the board approve the district to pay half of the transportation charges to S & S Coach Co. for the trip. Cook motioned to pay half of the transportation fee for the Bryan Trip in the amount of \$437.25. Winger seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

Ohio Conservation District Award- Hildreth reported to the board, Richland SWCD was one of five counties selected to be considered for the award. He will keep the board updated as he receives information.

Motion to Amend January's Special Fund Report- Thomas requested a motion to amend January's Special Fund financial report of \$8,872.22. Thomas listed Anthem Health Insurance premium of \$3,864.00 anticipating she would receive the invoice for January, she did not. The actual total of Special Fund expenses for January was \$5,008.16. Burrer motioned to amend January's Special Fund financial report from \$8,872.00 to \$5,008.16. Cook seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

Agreements/ Contracts- None

Executive Session- at 8:20 p.m. Burrer motioned to enter into executive session to review personnel salaries. Hildreth was asked to stay, staff was excused. Winger seconded the motion to enter into executive session. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

Board reentered regular session at 8:45 p.m. Burrer motioned to give staff a 3% raise retroactive to January 2005. Winger seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

Winger motioned to adjourn the meeting at 8:50 p.m. Cook seconded the motion. Winger aye; Schumacher aye; Cook aye; Burrer aye. Motion passed 4-0-1.

Staff Balances for
02/09/05

	An. Leave	Sick Leave	Comp Time
Hildreth	279.6	1291.25	28
Christian	76.1	650.10	7.15
Brandt	290.63	375.05	6.775
Kelley	248.0	1223.28	8.0
Thomas	67.2	248.29	5.25

Chairman

Secretary

Recorded Minutes