

January 13<sup>th</sup> 2005  
Regular Public Meeting  
Richland Soil and Water Conservation District  
1495 W. Longview Ave Suite 205-B  
Mansfield, Ohio 44906

The Richland Soil & Water Conservation District's Board of Supervisor's held their **January Board Meeting** on the 13<sup>th</sup> of January at 7:00 p.m. located in Suite 266, 1495 W. Longview, Mansfield Ohio.

Ken Burrer called the meeting to order at 7:13 p.m. In attendance was, Charles Winger, Wayne Weirick, Jerry Schumacher, Gary Mathis, Tim Brandt, and John Hildreth. In addition, Diana Kelley and Tom Perrin were in attendance. Cook arrived at 7:20p.m.

**Secretary Report** – Schumacher motioned to accept the December Minutes as written. Winger seconded the motion. Burrer aye; Schumacher aye; Weirick aye; Winger aye. Motion passed 4-0-1.

### **Old Business**

Question was asked of statues of the committee to meet with County Engineer to discuss site review for commercial plans. Response is that the committee is on hold until we understand our funding and allocation for 2005.

### **New Business**

Tom Perrin, Assistant State Conservationist for Field Operations – Represents NRCS in Area 2, covers 17 counties. Announced that in 2004 there were 2 million dollars allocated to conservation work in Area 2. In addition there was \$130,000 of Forestry Incentives in which Richland received a large portion of the money. In 2005 there will be two new watershed CRP Projects scheduled. Explained the Area 2 “Conservation Summit” that is a opportunity for all the partners to look at what we are doing and ask “How well is it working”. Further review and reports will be forth coming, reviewing the Urban, Agricultural, Planning, and applied conservation subjects.

**Policy Review on Open Records** – Attorney Jon Burton reviewed our policy. His opinion is that we cannot hide behind USDA and their policy if landowner files are co-mingled between agencies. In addition, our 30- day period for board action is viewed as excessive time and can be challenged. Seven Days would be more reasonable time to present files.

**District Rules of Adoption**- Hildreth presented a draft of Rules for Adoption, to inform the board of areas that need to be strengthened. More work will need to be applied for final review. It was agreed that we will post signs outside to inform the general public how to enter the Longview Center through our side door. The board would like to continue using our back room for meetings. The board also wants to begin audio taping the board meetings in addition to the written minutes.

**VISA Card Use Policy** – The office will begin using a sign out sheet when an employee takes their card from the office. In addition, the policy needs to state that the employee is not liable for missing cards while stored in the district file cabinet, only when the employee has possession of the card outside of the office. Tipping charge needs to be reviewed.

**Equipment Inventory Review** – Winger motioned to approve the end of year inventory report. In addition to remove #2690, 2691, 2696, 2697 (old version of CAD software) from inventory and to accept #9341, 9342, 9343, 9344, 9345 as inventory items with value over \$200.00. Cook seconded the motion. Burrer aye; Cook aye; Schumacher aye; Weirick aye; Winger aye. Motion passed 5-0-0.

**Planning Meeting** – It was agreed to have a short February Board Meeting and include the 2005 Planning Meeting anticipating that we have a confirmation of our 2005 allocation of funds from the county. The Regular Board Meeting will begin at 6:00 with a pizza dinner.

**Board Reorganization** – Winger motioned for an annual rotation of positions. For 2005 Chairperson Schumacher, Cook as Vice Chairperson, Weirick as Treasurer, Winger as Secretary, and Burrer as At-Large. In addition, Winger will be assigned to Nominating Committee, Schumacher assigned to Erie Basin R.C.&D. For District Check signing, it will be Bonnie Thomas, Wayne Weirick, Schumacher, and Burrer. Cook seconded the motion. Burrer aye; Cook aye; Schumacher aye, Wirewick aye, Winger aye. Motion passed 5-0-0.

Note that Burrer relinquished the Chairperson position to Schumacher at 8:42 p.m.

Weirick will attend the Winter Meeting on Jan 19<sup>th</sup> to be sworn in to duty.

## **Reports**

**Brandt** – Pre-Inspections for Storm Water and Erosion Control Program – topic is tabled for February for further discussion. Driveway Access Topic- Tabled for February for further discussion. House Bill 25 – Tabled for February for further discussion.

**Mathes** – announced that retired assistant county engineer Charlie Hill passed away 01/13/05. Announced Lake Erie C.S.P. Program for Richland County is funded for 2005. There is \$75,000 allocated to Richland for EQIP. Will attempt to seek funding for another Forestry Incentive Program for Richland. The future of Continuous CRP is unknown other than Lake Erie CREP.

**Kelley** – Richland will be hosting a pilot Equine Workshop sometime this summer. February will be the date for the annual Environmental Days located at the Rural Life Center. Assisting Third and Fourth Grade Proficiency Tests are in the plans this season. The Educators Newsletter is being distributed this week.

**Winger** – Presented a motion to reinstate classroom presentations and programs. Burrer seconded the motion. Burrer aye; Cook aye; Schumacher aye; Weirick aye; Winger aye. Motion passed 5-0-0.

**Burrer** – Too much water, brush, not enough electricity! Purchased a ditching machine.  
Cook – Hosted several families during the power outage.

**Weirick** – going to winter meeting next week

**Winger** – attended the State Education meeting of OFSWCD. Announced a fall ground breaking of the Malabar Education Center. Home farm is being affected by the backwaters of Charles Mill Dam. Reminisced about John Sherer as supervisor reporting on the book “A Valley Reborn” the start of the Muskingum Conservancy District and their flood control program. Beaver dams affecting flooding of businesses along St.Rt. 42 during this time of high water.

**Hildreth**- handed out information from the division outlining the Omnibus Bill and how it effects “Conservation Works of Improvement”, H.B. 231 Household Sewage, and Agricultural Security Areas.

**Schumacher** – no report

### **Financials**

Burrer motioned to approve the District Fund Report of three entries totaling \$95.14 (check # 3980;3981;3982). In addition the Special Fund of thirteen entries totaling \$8,872.22. Cook seconded the motion. Burrer aye, Cook aye, Schumacher aye, Weirick aye, Winger aye. Motion passed 5-0-0.

Cook motioned to **adjourn** the meeting at 10:10 p.m. Burrer seconded the motion. Burrer aye; Cook aye; Schumacher aye; Weirick aye; Winger aye. Motion passed 5-0-0.

Note no Employee Time Sheets were submitted for January, will be combined with February time sheets.

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Jerry Schumacher, Chairman

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Charles Winger, Secretary

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Recorded Minutes